



**National Industry Liaison Group
Counsel to the NILG Board
Request for Proposal and Selection Process**

Executive Summary

Number of Roles	Role	Role Description	Selection Process
1	Counsel to the NILG Board	<ul style="list-style-type: none"> • Counsel to the NILG Board shall be a non-voting Board Member and non-voting member of the Executive Committee. Counsel to the NILG Board shall provide legal, practical, parliamentary, and ethical advice, consistent with the mission, vision, and objectives of the NILG, to ensure that the NILG meets its responsibilities as required by law. • Counsel to the NILG Board shall be a qualified and experienced attorney who is regularly established in the business of employment law and EEO/Affirmative Action. Attorneys must be licensed and in good standing with a state bar association. 	RFP

Timeline

Action	Timeline
1. RFP Distribution	Thursday, June 20, 2024
2. RFP submissions period	Thursday, June 20, 2024 – Friday, July 19, 2024, Midnight ET
2.1 RFP submissions deadline	Friday, July 19, 2024, Midnight ET
3. Review and evaluate submissions; select Top 3 candidates for Counsel to the NILG Board	Monday, July 22, 2024 – Thursday, July 25, 2024
4. Presentation via email of the slate of the Top 3 candidates to full Board	Friday, July 26, 2024
5. Board discussion and vote via Survey Monkey to select Counsel to the NILG Board	Monday, July 29, 2024
6. Notify selected candidate and extend Counsel to the NILG Board position	Tuesday, August 6, 2024